Mona City Council Public Hearing Minutes- January 24, 2023

MEMBERS PRESENT: Randy Christensen- Mayor

Jay Christensen **–** Councilmember

TJ Pace – Councilmember

Amy Stanley – Councilmember

Ron Warren - Councilmember

Jay Mecham- Councilmember

MEMBERS ABSENT:

STAFF PRESENT: Alicia Hills – Mona City Recorder

Sara Samuelson – Finance Director

OTHERS PRESENT: Myrna Trauntvein-Nephi Times News Reporter; Tyler Faddis; Shay Morrison, Six County Regional Planner

Mayor Randy Christensen called the meeting to order at 7:00 pm.

**Opening Prayer/Pledge of Allegiance:**

Councilmember Stanley led the pledge of allegiance.

Councilmember Mecham led the prayer.

**Approval of Minutes:**

Councilmember Christensen motioned to accept the work session minutes of January 10, 2023, as written. Councilmember Pace seconded the motion to approve the work session minutes of January 10, 2023, as written. The vote to of the council to approve the work session minutes was unanimous.

**Public Hearing**

Councilmember Pace made motion to open the public hearing for the CIB grant proposal. Councilmember Christensen seconded the motion to open the public hearing for the CIB grant proposal. The vote of the Council was unanimous in favor of opening the meeting for the CIB grant proposal.

Councilmember Christensen reported that the grant to be discussed is for Permanent Community Improvement Board funds. He reported that Jones and Demille Engineering helped him to put together the application for a CIB, which is a 50/50 grant loan. Originally the grant was put in for 200 north from main to 500 West and 200 East from 100 South to 200 North, but Mona does not have the collateral funds for the grant right now, so Jones and Demille reworked the grant to include only 200 East. Councilmember Christensen said that at the work session the previous night it was presented that the work on 200 East could be done for $87,000-$90,000 by the Mona City Street workers, and so the Council needed to vote and make a decision.

Tyler Faddis of Jones and Demille stated that when he found out that the Council was considering using their employees, he called to find out the price of asphalt, to which he was quoted $65-$70 per ton. He stated that with their design and at 4 inches thick, it will be $84,000 alone in asphalt for just material and not installation. Councilmember Pace asked what the estimate was based on as far as width, to which Faddis replied that it was 28 feet wide. He also reported that his bid also included sidewalk. Councilmember Mecham asked what Jones and Demille’s bid was, and Faddis replied that with construction alone with the 10 percent contingency it was $337,000. Faddis explained the process and materials that would be involved in the cement treatment and road reconstruction project. Faddis stated that before the project was started his company would look into the drainage situation and look into installing some culverts and drainage to get the water across the road and prevent cracking. Faddis stated that with the design and construction management it is $396,000 with design, drainage, density testing, 4 inches of asphalt, contingency, and sidewalk (no curb).

Councilmember Warren said that he received a bid from Geneva Rock for the materials for 3 inches at 24 feet for $67,150. The estimated quantity was 4,200 square feet at $1.50 per square foot with Geneva bringing the machine and laying it down. This comes out to about $90 per ton. This would be done after the Mona City employees ground it down and did all the other prep work. Faddis estimated that it would take 3 to four weeks to prep with a full-time crew.

Faddis said that he could submit a separate bid with only 3 inches of asphalt and narrow the road to 24 feet. He said that the sidewalk alone would be $58,000, to which it was mentioned that the Safe Route to School grant is in September and could be an option instead of using the CIB grant to fund the sidewalk.

Councilmember Stanley suggested reworking the numbers for a 24-foot road and taking the sidewalks out of the bid and then waiting for the fall to discuss the Safe Route to School Grant.

Faddis said he would submit a bid the following day with a 24-foot road width, 3 inches of asphalt, and no sidewalks.

Councilmember Christensen made motion to approve the CIB grant to be submitted at the cost of $396,000 pursuant the minutes for the application and contingent to the meeting on February 14, 2023, for a scope reduction. Councilmember Stanley seconded the motion to approve the CIB grant to be submitted at the cost of $396,000 pursuant the minutes for the application and contingent to the meeting on February 14, 2023, for a scope reduction.

Councilmember Mecham made motion to close public hearing on Approval to submit CIB application for road reconstruction on 200 North and 200 East. Councilmember Warren seconded the motion to close public hearing on approval to submit CIB application for road reconstruction on 200 North and 200 East. The vote of the council was unanimous to close the meeting.

**Public Hearing**

Councilmember Mecham made motion to open the public hearing for fee schedule updates. Councilmember Pace seconded the motion to open the public hearing for fee schedule updates. The vote of the Council was unanimous for opening the public hearing for fee schedule updates.

Finance Director Sara Samuelson presented the fee schedule with updates listed on it. She stated that the updates include the charges for Zipflow, which is the new software Mona City is using for building and other applications. It also includes a change in the gas fees depending on the size of the meter, it added the court rentals and a full fee schedule for rec, added an internet tower fee, added a swimming pool permit fee, and took off fax and copies charges. Samuelson stated that the biggest thing is that gas and water went up about 10 percent.

Councilmember Warren motioned to approve the fee schedule updates for 2023. Councilmember Pace seconded the motion to approve the fee schedule updates for 2023. The roll call vote of the Council was as follows:

Councilmember Christensen: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Aye

Councilmember Mecham: Aye

Councilmember Pace made motion to close the public hearing for fee schedule updates for 2023. Councilmember Mecham seconded the motion to close the public hearing for fee schedule updates. The rollcall vote of the Council was as follows:

Councilmember Christensen: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Aye

Councilmember Mecham: Aye

Mona City Council Meeting Minutes- January 24, 2023

MEMBERS PRESENT: Randy Christensen- Mayor

Jay Christensen **–** Councilmember

TJ Pace – Councilmember

Amy Stanley – Councilmember

Ron Warren - Councilmember

Jay Mecham- Councilmember

MEMBERS ABSENT:

STAFF PRESENT: Alicia Hills – Mona City Recorder

Sara Samuelson – Finance Director

OTHERS PRESENT: Myrna Trauntvein-Nephi Times News Reporter, Tyler Faddis, Shay Morrison- Six County Regional Planner

**Six County Presentation:**

Shay Morrison of Six County gave information concerning a pilot program sponsored by Six County for a local government shared city manager program. He stated that there is a lack of city administrators in our community and there is a line item in the governor’s budget that if passed will pay for the city manager. If not, it would be paid for by the city for individual tasks. He said that it is a position that is somewhat new, especially in Utah, where the manager comes in, runs the town, works with personnel, attends city council and planning and zoning meetings, helps with the budget and with finances, and other needed items. He clarified that the administrator would not have a vote on the council or have any signing power or try to take member’s positions, but would be there to advise as needed. Morrison stated that Six County is currently piloting the program right now and they have also hired on Seth Atkinson part time to help. Morrison stated the Six County is interested in having Mona in the pilot program along with Mount Pleasant, Fountain Green, and Fillmore. The pilot program will go through July 1, 2023, with no cost to Mona City, and if no funding is available, the structure will be the same but will need funding from the city per task.

Morrison suggested having a work session where it can be discussed as to what is needed by Mona City and then going forward from that point. A work session was planned for January 31st at 7 pm.

**Secretary/Treasurer Report:**

None

**Finance Report:**

* **Approval of Finances:**

Finance Director Samuelson distributed the disbursement report for 1/11/2023 through 1/24/2023. There were no questions concerning the report.

Councilmember Christensen made a motion to approve the finances as presented. Councilmember Pace seconded the motion to approve the finances as presented. The roll call vote of the Council to approve the finances as presented was as follows:

Councilmember Christensen: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Aye

Councilmember Mecham: Aye

* **Investment Policy**

Director Samuelson reported that Mona City needs to adopt an investment plan and the Utah Money Management Act dictates what must be written in an investment policy. She presented a copy of the proposed Mona City Investment Policy for adoption by resolution 2023-2.

Councilmember Warren made a motion to adopt resolution 2023-2 Investment Policy. Councilmember Mecham seconded the motion to adopt resolution 2023-2 Investment Policy.

Councilmember Christensen: Aye

Councilmember Pace: Aye

Councilmember Stanley: Aye

Councilmember Warren: Aye

Councilmember Mecham: Aye

**Gas & Water:**

Councilmember Warren reported that the meeting to discuss the Burraston’s area gas will be January 31st at 2pm at Nephi City Office. The mayor said that he would attend the meeting.

**Recorder Report:**

* **Personnel Policy:**

Recorder Alicia Hills presented the Mona City Personnel Policy as was discussed and distributed at the previous meeting. The Council had no suggestions or updates to the policy.

Councilmember Pace motioned to adopt the Mona City Personnel Policy as written. Councilmember Christensen seconded the motion to adopt the Mona City Personnel Policy as written. The vote of the Council was unanimous to adopt the Mona City Personnel Policy as written.

**Council Business:**

Councilmember Warren had nothing further to report.

Councilmember Pace reported that there is a door issue with the cemetery building that needs to be addressed. He will address the issue this week.

Finance Director Samuelson reported that the new slide for the park equipment shipped last week and is on its way.

Councilmember Christensen handed out a fix-it notice that will be available for use when needed for code violations. There was suggestion from Councilmember Mecham to add a reference to the City Code where it is derived from. Recorder Hills said that she will make copies available in the office as well as a fillable pdf.

Councilmember Stanley had nothing to report.

Councilmember Mecham had nothing to report.

**Public Comment:**

None

**Adjournment**

Councilmember Pace made a motion to adjourn the meeting at 8:25 pm. Councilmember Warren seconded the motion. The vote to adjourn the meeting at 8:25 pm was unanimous.

­­­\_\_\_\_ \_\_\_ \_\_\_\_\_\_

Randy Christensen, Mayor Alicia Hills, Mona City Recorder